

13 October 1972

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MEMORANDUM FOR: [REDACTED]
Chief, DCI Security Staff

SUBJECT : MAG Dinner Meetings on 18 October and
15 November 1972

1. At MAG's invitation the following dinner meetings will be held at 1730 hours in the Executive Dining Room, following which the group will convene in the Director's Conference Room:

a) Wednesday, 18 October, with Mr. Cord Meyer,
Assistant Deputy Director for Plans.

✓ b) Wednesday, 15 November, with General Vernon Walters,
DDCI.

2. MAG participants will police the area and secure any classified materials following their meetings. A double-check of the Conference Room by the Security Office would be appreciated. I have asked [REDACTED] to call the Security Duty Officer (Extension [REDACTED]) upon completion of the meeting.

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[REDACTED]
Ben C. Evans, Jr.

Assistant to the Executive Director

cc: ADDP
EA/DDCI

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[REDACTED]
Dining Room

MAG

1 October 1972

MAG Participants

	<u>Name</u>	<u>Age</u>	<u>Grade</u>	<u>Position</u>
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O/DCI

STAT	<div></div>	42	GS-14	SAVA
		35	GS-14	Estimates Officer/ONE

DDI

STAT	<div></div>	35	GS-14	IO/OCI
		31	GS-12	IO/CRS
		45	GS-15	DC/Cartography Division/OBGI

DDS&T

STAT	<div></div>	33	GS-13	IO Physical Scientist/OEL
		36	GS-15	Physical Scientist/OSP
		45	GS-13	Intelligence Production Staff/OSI

DDP

STAT	<div></div>	31	GS-12	Reports Officer/NE
		44	GS-15	C/ <div></div> AT
		36	GS-14	<div></div> STAT

DDS

STAT	<div></div>	41	GS-14	<div></div> STAT
		33	GS-12	Personnel Officer/OP
		39	GS-13	Investigator/OS

This Notice Expires 1 April 1972

MANAGEMENT

15 March 1971

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THE MANAGEMENT ADVISORY GROUP

1. In June 1969 the Director established the Management Advisory Group (MAG) on an experimental basis. It was formed to provide an additional vehicle for advice and assistance and in no way replaces command and staff assistance available to the Director. Since its inception, MAG has demonstrated its utility by making a number of suggestions which have been favorably acted upon.
2. MAG is composed of fourteen officers who serve a one-year tour. There are three members selected from each directorate and two from the DCI area. The members are chosen from the age group 30 to 45, and from GS grades 12 through 16. Tours are staggered to ensure continuity of effort. Meetings of the whole group are held after hours twice or more each month.
3. MAG has no formal production responsibilities. It is free to meet as often as it wishes and request any speaker or written material pertinent to its work; it reports to the Director via the Executive Director-Comptroller. Its primary purpose is to render an advisory service to management by identifying and making recommendations about issues and problems arising out of the Agency's organization and practices. Some of the matters recently addressed by MAG have included the Agency's image, personnel policies such as promotion rates and retirement procedures, the need for better communication between management and all employees (e.g., the State of the Agency Message), and the possible duplication of some functions between directorates.
4. To widen its information base, MAG solicits the views and suggestions of Agency employees. MAG would not be the appropriate body to hear specific personal employee grievances since there are grievance procedures already available. Rather, MAG seeks ideas which would improve the quality of the Agency's performance by affecting its personnel, its structure and methods of operation, or its external relations.
5. An employee wishing to make a suggestion should send it to MAG, 7-D-59 Headquarters. Suggestions or ideas will be picked up by the current MAG chairman. The employee may also wish to contact a MAG member within his directorate. All contributions will be given due consideration, and their authorship will be kept confidential to the extent that the contributor desires.

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15 March 1971

MANAGEMENT

6. Operating Officials and supervisors are urged to circulate this notice among their employees.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

JOHN W. COFFEY
Deputy Director
for Support

DISTRIBUTION: AB

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MEMORANDUM FOR: Mr. Colby

The MAG Co-Chairman will pick General Walters up at 1745 tomorrow evening.

After dinner MAG will brief the General on their post-annual report work and then ask the General to speak on his views of the Agency and Community.

Ben

(DATE)

FORM NO. 101 REPLACES FORM 10-101
1 AUG 54 WHICH MAY BE USED.

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